

# Frequently Asked Questions

1	<b>What do you do?</b>	A Professional Organizer helps you create functional, organized spaces that support your daily life. This includes decluttering, sorting belongings, space planning, setting up storage solutions, and creating simple systems that are easy to maintain and tailored to your lifestyle. The focus is on guidance, decision-making support, and hands-on organizing. Deep cleaning, removal, or disposal of items are not included unless explicitly agreed in advance.
2	<b>How do I book a session?</b>	You can book an appointment by contacting me via email at <a href="mailto:theorganizationplan@gmail.com">theorganizationplan@gmail.com</a> or through the <a href="#">Google Contact form</a> . Once we agree on the date and scope of work, your booking is confirmed.
3	<b>How long does a session last?</b>	One session typically lasts between 3–6 hours, depending on the size of the project. During booking, we'll discuss your needs and provide a recommended session length, and how many sessions are needed.
4	<b>What services do you offer?</b>	I offer two ways of working together: <ul style="list-style-type: none"> <li>• In-Person Home Organization: Includes a free 30-minute video intake to discuss your space and goals, followed by a personalized proposal with time and price estimates.</li> <li>• Virtual Organization Consultation: One-on-one video sessions with expert guidance, a clear action plan, and practical solutions; available worldwide.</li> </ul>
5	<b>How much does it cost?</b>	Pricing depends on the scope of work and session length. I charge an hourly rate for organizing sessions, plus a travel fee for locations outside Amsterdam (€0.23/km), and a separate fee if you'd like me to handle sourcing and purchasing items for you when products are needed.
6	<b>What if I need to cancel or reschedule?</b>	Cancellations or rescheduling with less than 48 hours' notice may incur a fee. Emergencies and unforeseen circumstances are handled reasonably.

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7	<b>Do you take before-and-after photos?</b>	Yes, I may take photos for documentation or portfolio purposes with your consent. No photos will be shared publicly without explicit permission.
8	<b>Do you provide ongoing support?</b>	Yes! We can create personalized systems and routines for you to maintain organization long-term. Follow-up sessions can also be arranged if needed.
9	<b>What should I do before the session?</b>	I will send you a pre-session checklist, with everything needed to organize efficiently. I recommend clearing pathways and preparing the areas you want to focus on.  Make a note of any items you want to keep or special items that need care. This ensures the session runs smoothly.
10	<b>What areas do you serve?</b>	I provide organizing services in Amsterdam and surrounding areas. It's also possible to do this remote or virtually, please contact me to discuss possibilities.
11	<b>Do I need to be present during the session?</b>	It's highly recommended that you are present, especially for decisions about what to keep, donate, or discard. Your input ensures the space reflects your needs and preferences.  However, if you're unavailable, we can discuss remote guidance or trusted representative arrangements in advance. Full responsibility for decisions will remain with you always.
12	<b>Can you organize my home if I have children or pets?</b>	Yes! I can work in homes with children and pets. We'll create practical, safe, and family-friendly systems. For safety and efficiency, it's best if children and pets are supervised during the session.